

**Event Application & Questioner for MACV-VSCMC Members, Vendors & Volunteers**

**Mayors' Veterans & Family Appreciation Day**

**Saturday the 10<sup>th</sup> day of June 2017 | From 10:00 to 3:30 at Garfield Park**

**Some Event set-up people will arrive at the park by 8:00-8:30 AM**

**Any questions or suggestions should be directed to:**

Don Hawkins at (317) 632-0500 or [hawkins@hhoot.com](mailto:hawkins@hhoot.com)

Download flyers for this event from [www.VSCMC.com](http://www.VSCMC.com)

**Vendors - contact Larry Hearn at:** [ljh41@yahoo.com](mailto:ljh41@yahoo.com)

**Directions: Please fill out and return**

1) By Email; Hit "Reply" and type your information in the form and send it back to me.

2) By Scan-Email; Print the form, fill it out, scan it, and Email it to [hawkins@hhoot.com](mailto:hawkins@hhoot.com).

<b>1</b>	Will you be attending this event?	<b>Yes No Maybe</b>
<b>2</b>	What is your full name?	
<b>3</b>	What is your title?	
<b>4</b>	Name of your organization?	
<b>5</b>	Your contact cell phone number?	
<b>6</b>	Your contact email address?	
<b>7</b>	Do you want to be a <b>VOLUNTEER</b> ?	<b>Yes No Maybe</b>
<b>8</b>	If so, what do you want to do?	
<b>9</b>	What times can you be there? (If not sure, give me a call at 317-632-0500)	
<b>10</b>	How late can you stay to help Tear-Down?	
<b>11</b>	Your T-Shirt size if you will be serving as an "Event Staff" volunteer?	(T-Shirts are FREE to "Event Staff" Volunteers only) (T-Shirts are available to VENDOR's at cost, \$20. each.)
<b>12</b>	<b>HAVE YOU REMEMBERED TO POST OUR "EVENT FLYER" ON YOUR ORGANIZATIONS BULLETIN BOARDS AND SEND IT OUT (VIA EMAIL) TO ALL YOUR CONTACTS?</b>	<b>Yes No Will do it later</b>
<b>13</b>	What organizations can you be responsible for in notifying them of this event?	
<b>14</b>	<b>VENDOR'S:</b> Is your organization going to have an "Information Table" at this event? (If so, bring your display & flyers) <b>Vendors are required to have someone at your table from 10:00 to at least 3:00.</b>	<b>Yes No Maybe</b>  (VSCMC is asking for a \$20.00 (Non-refundable) donation, per vendor for this event) (Some government organizations are exempt from this fee)
<b>15</b>	Do you have your own table, chair & pop-up tent? If so, you are welcome to bring them. Your donation includes 1 table & 2 chairs.	
<b>16</b>	Any suggestions or corrections you think we need to know or talk about?	

**For VSCMC Use Only:**  Vendor/Info Table  Supplier  Volunteer  Team Leader (Revised 22Apr17)

**Teams (Jobs):**  Car Show  Check-In  Entertainment  Facility  Food Service  Fund Raising  
 Program  Promotions  Set-Up  Supplies (door prizes, drinks, etc.)  Security/Parking  
 Suppliers (tents, ice, tubs, golf carts, toilets, etc.)  Tear-Down  Vendors/Info Area  Volunteers

**If you are a MACV or VSCMC Member, a Veteran or a Volunteer for this event your lunch is FREE**